

.

From: bounce-246616-5580627@listserv.state.ma.us on behalf of Skahen, Mary (EHS)
<Mary.Skahen@state.ma.us>
Sent: Thursday, December 24, 2009 10:42 AM
To: Hanchett, James (DPH)
Subject: An Mandatory Training Update from Secretary Bigby

Dear EOHHS Staff,

Chapter 28 of the Acts of 2009 - the recently enacted ethics reform law - establishes mandatory education and training requirements for public employers and public employees. This means that all agency heads, managers, supervisors, and employees (including contractors and volunteers) must complete two modules of Conflict of Interest training.

We are now introducing "Summary of the Conflict of Interest Law for State Employees," the first of these two trainings. **The State Ethics Commission requires that this training be completed by December 28, 2009.**

All EOHHS employees who have computer access are required to complete the eLearning entitled "*Summary of the Conflict of Interest Law for State Employees*" available in PACE. This eLearning will take approximately 20 minutes. For employees or contractors without access to PACE, a paper-based "*Summary of the Conflict of Interest Law for State Employees*" is available through the Agency Training Director.

If you have questions about this training, please contact your Agency Training Director.

Thank you,

JudyAnn Bigby, M.D.

JudyAnn Bigby, M.D.
Secretary, Executive Office of Health and Human Services
One Ashburton Place, Suite 1109
Boston, MA 02108
617 573-1800
Assistant: Mary Skahen (mary.skahen@state.ma.us)